



# Computers for Caring Seminar

Sponsored by Microsoft Australia

**Microsoft®**

**Friday, 20 March 2009, 10.00am – 3.00pm**

Level 1, 280 Pitt Street, Sydney

**This event is free but booking is essential. Phone 9286 3871**

You are invited to come along and discover how a “machine” without a heart can help people with a heart provide care, consideration and diversion for those in their care.

This seminar will offer useful ideas for all computer users.

## Program

- 9.30 am **Registration** and Tea or Coffee
- 10.00 am **Introduction**
- 10.10 am **Paul Clark**, Community Affairs Manager, Microsoft Australia
- 10.30 am **Shopping on the Internet** - Introduction to coles.com.au (Coles online) & Briefing of the website with Duncan Kirk, Coles Online Head of Merchandising & Marketing and Melissa Mckenzie, Coles Online Business to Business Account Manager
- 11.15 am **Calendars & Templates** - for keeping family records – medication & other lists – recording visits and much more - Diane Brentnall
- 12.00 noon **Communications** - Tour of Carers NSW website and information about communication via your computer
- 12.45 pm - 1.45 pm **Lunch** and an opportunity to share experiences
- 1.45 pm **Remember When ...** Tips on preparing a record to stimulate memories, plus **Computer Tips & Craft Ideas** for making craft easier and having fun - Joan Craymer
- 2.50 pm **Close**

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